

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

Meeting time: 6 PM
On: June 21, 2017

Meeting location: Grand View City Hall, 425 Boise Ave., Grand View Idaho

City Council (CC) Members present: President John S. Morrison, Jon Pennington,
Melvin "Mel" D. Freckleton, Donald W. "Bill" Mead
Mayor Edwin Collett

City staff present: Jodi Jewett, Jim Burnett

Public/guests in attendance: Sandy Burnett, Raelyn Schkade,

1. 6:00 PM -Mayor Edwin Collett called the CC meeting to order, and led the Pledge of Allegiance. Raelyn Schkade offered the opening prayer.
 - a. Mayor Collett called for attendance by roll call. Roll call conducted. Quorum met.
 - b. Mayor Collett called for a motion for the approval or amendments to the agenda. Councilman Bill Mead motioned to amend the agenda and move public comments to the beginning of the meeting before old business, add item h - Rise Broadband, and add executive session to the last item. Mel Freckleton 2nd the motion. Roll call vote. Unanimous approval by all council members.

Raelyn Schkade:

Would like to know if we can get a one large project meeting, all clubs with a few members from each and brainstorm some ideas that we could do a big project together. She would like a new community building. We have the legion, however, its not big enough for funerals and other community events, it's not used as much as it could be because it's not upgraded. Mayor Collett asked about what the building would be and where would it be and what is it going to be used for. Raelyn mentioned it could be a place of hang out for the teenagers Friday and Saturday, opened to kids for playing pool, bowling, juke box. She would like to build a brand-new building and thinks the best location is where the old bank club used to be. She is working on Salvador to purchase this property and she will donate land to city if she is able to obtain it. Square deal is an open building, but a bunch of maintenance would be needed. We need an exploratory group to get a plan. Pennington, How many square feet and price of the building?

Vicky Collett:

Grand View has a nuisance ordinance, covers barking dog and noise. Dogs bark constantly to the north and east of their residence. Councilman Mead stated the Ordinance states to write a letter to the council about problem, then the city will write a letter to neighbors that warn them that the dogs need to stop barking. Vicky and Ed Collett said all their surrounding neighbors are in agreeance. They feel this need to be a certified letter, after first warning then the tickets need to be issued.

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These dogs to the south are a constant barking for extended period of times. Council agrees that a letter will be issued as a warning.

2. Current/Old Business:

a. (a./b.) Council members were asked to consideration the May 10, 2017 and May 31, 2017 CC Meeting Minutes. Councilman Pennington motion to approve May 10th, 2017 and May 31, 2017 CC meeting minutes. Councilman Mead 2nd the motion. Roll call vote. Unanimous approval.

c. (Agenda items c./d.) Council members reviewed the May 2017 Accounts Payable Reports and May 2017 Treasurer's Report. After review, motioned the council approve both the May 2017 Accounts Payable Reports and May 2017 Treasurer's Report, as presented, and in a single motion. Councilman Morrison 2nd the motion. Roll call vote. Unanimous approval of the Accounts Payable and Treasurer's reports.

e. Mayor Collet referenced the Proposed FY 2018 Budget agenda item, specifically the proposed FY 2018 budget worksheets reflecting the council's May 31st, 2017 budget recommendations, as recorded in the May 31st, 2017 minutes. There was a brief review of proposed budget additions, including, funds for Auto Purchase, \$26200 for snow removal equipment, \$6000 for road improvement; LGIP investments; \$25000 to savings for future sewer lagoon repairs, and a 3% cost of living pay increase for employees. At the close of the council review, Councilman Pennington motioned the Proposed FY 2018 Budget be approved for publication, as prescribed by law. Councilman Bill Mead second to motioned and the chair called for a roll call vote. Roll call vote conducted. Unanimous approval by all councilmen.

2.e.	Y/N
John Morrison	Yes
Melvin Freckleton	Yes
Donald "Bill" Mead	Yes
Jon Pennington	Yes
Mayor Collett	-

f. Mayor Collett called for a report on the drinking water nitrate levels. City works supervisor, Jim Burnett, reported, per Idaho Dept of Environmental Quality (DEQ) the city was out of compliance with the nitrate levels. The city plan of action has met DEQ's approval, and DEQ will continue to monitor the city water. No further action.

g. Council members reviewed the June 8th, 2016 Water & Sewer Aging Report (delinquent accounts). After review, the clerk was directed to issue water shut off door notices to any listed residents who have not paid their bill by the 10th of the month. No further action.

h. Rise Broadband:

- a. Called with a proposal for water tower.
- b. Connect their equipment for school only and library.
- c. 20 mgs into library for library use free, library was excited that there is an option.
- d. Will provide insurance for liability.

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- e. Old tank is there that could be used for their equipment.
- f. If they make money from the patrons, we will come back to the table and get more compensation.
- g. John Morrison worried about the service being worse when it starts getting used.
- h. Jon Pennington thinks the water tanks need to be for water, and technology needs to be on a pole. If we let one, then we will have more that wants on the tower.
- i. Rights to pole, but no items on the towers. They can stay within the fence.

Councilman Morrison motioned to approve Riseband to place a pole on the property of the water tower. Councilman Bill Mead seconded. Chair called for a roll call vote. Roll call vote conducted. Unanimous approval by all councilmen.

3. New Business:

a. Owyhee County Sheriff Contract – Sheriff was going to try and bring together an offer to the city to pay for extra patrol for our community. We could set hours and divide up where and when. They are giving an extra 16 hours a week. Councilman Melvin Freckleton stated, no we don't want them anymore then they are here. Councilman Jon Pennington stated he will vote no, he does not think we need them. Councilman Melvin Freckleton stated he will vote no also. Councilman Bill Mead says no. No further action.

b. DMV: The clerk updated the council members on the status of the DMV. Mayor Collett, Jodi Jewett, and Brett Endicott have been meeting trying to figure a resolution to the DMV position. The last meeting, they agreed on combining the city clerk and DMV position as one position. The hours of the clerk will rise from 32 to 36 hours; 7:30 am to 4:30 pm. This will give each entity 4.5 hours a day Monday through Thursday, with DMV being in the morning. The county will reimburse the City of Grand View 45% of the wages, insurance, and PERSI. We are wanting to get this approved to get the DMV opened as soon as possible. Jodi will be trained on the working time of DMV from the county. Jodi feels the work will be doable, we are implementing things that are more user friendly and updated to cut the time of certain tasks in the office.

Councilman John Morrison motioned to approve the contract with Owyhee County for a shared employee as the Clerk/DMV. Councilman Bill Mead seconded. Chair called for a roll call vote. Roll call vote conducted. Unanimous approval by all councilmen.

3.b	Y/N
John Morrison	Yes
Melvin Freckleton	Yes
Donald "Bill" Mead	Yes
Jon Pennington	Yes
Mayor Collett	-

c. PERSI: Per request of Mayor Collett; Jodi checked into the city joining PERSI for the employees. The table you have in the packet explains the cost for the city and employee. These are estimates beings it is a percentage of the pay. It will cost the city around 10,000 a year. All employees including city council will be eligible to contribute.

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Jim Burnett stated he does not want this benefit. However, if we sign up all employees must participate. It was explained to him that he could withdraw the money at time of retirement that he has contributed. Councilman Jon Pennington stated we need to research a bit more and talk to Ellis Nanny to decide whether he is wanting the retirement. Tabled no action.

- d. Bookkeeping Software: In the LGIP binder it has been ear marked with 10,000 saved for a new bookkeeping software. The merging of the positions with DMV, Jodi researched a few avenues to upgrade the software for time management. USTI has been the cheapest with their bid at \$8,416 total cost. The earmark LGIP saved is \$10,000, therefore there is no extra cost for the software above what is saved. This software has all accounting aspects, utility billing, training, and tech support. There will also be an e-bill with the option for emailed utility billing and also paying the utility bill online from a link on the City's website. This software will have a yearly fee of \$1416.

Councilman Jon Pennington motioned to approve the bid for USTI for updated accounting software for the City. Councilman John Morrison seconded. Chair called for a roll call vote. Roll call vote conducted. Unanimous approval by all councilmen.

3.e.	Y/N
John Morrison	Yes
Melvin Freckleton	Yes
Donald "Bill" Mead	Yes
Jon Pennington	Yes
Mayor Collett	-

4. Clerk Report

Mayor Collet called for the City Clerk report:

- a. Council members were reminded about the June 21-23th, 2017 Annual AIC Conference, and the call for delegates. Council members said they were not able to attend.
- b. Insurance Reimbursement: Jodi printed the employee policy on reimbursement. All are in agreeance that the employee is who is compensated up to \$575; the employee must provide proof of policy.
- c. CCR Report: this is an annual report that is done for DEQ. It is posted where needs to be.

5. Mayor Collet called for the Public Works Supervisor report.

a. Jim Burnett reported:

- The city crew assisted with the town clean-up, and planned to set up for Grand View Days on Friday, 6/10/2016.

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1. Grand View Days not as many people as normal, vendors, parade short.
 2. John Morrison: all groups need to work together for GV Days to have a more successful event.
- Equipment Maintenance:
 1. He took white pickup to Nampa, replaced sensors that they said was out. Truck runs the same. Ed Collett is thinking why are we putting money into this vehicle when we are looking at buying a new rig. It dies when accelerate. Councilman decided to have pickup taken to Cory Auto in Mountain Home.
 - Lift Station:
 - a. 12,000 for a pump.
 - b. They will come out and look to ensure it is the correct pump.
 - c. Import for about 7,000.
 - d. John Morrison is getting bids for the pump.
 - Jim had a shortage in his paycheck, will fix tomorrow.
 - Orange tractor burned up from the generator to the alternator.
 - a. Mayor Collett is going to take a look at to see what need to be fixed.

Ms. Burnett:

I have been taking calls that Jim had done an excellent job filling the pot holes. These calls wanted everyone to know that the roads are getting fixed and look great.

- b. 8:21 pm – Mayor Collett called for a motion to adjourn. Councilman Bill Mead motioned to adjourn. Councilman John Morrison 2nd the motion. Unanimous approval by all council members present.

Edwin Collett,
City Council Mayor

Attested: Jodi Jewett, City Clerk