

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

Meeting time: 6 PM
On: October 12th, 2016
Meeting location: Grand View City Hall, 425 Boise Ave., Grand View Idaho

City Council (CC) Members present: Mayor Edwin T. Collett, Jon Pennington, Melvin "Mel" D. Freckleton, Donald W. "Bill" Mead

Absent: Councilman John Morrison

City staff present: Tammy Payne, Jim Burnett

Public/guests in attendance: Rosanna Smith, Opal Ward, Jazzlin Dowell, Nola Boone, Sandi Burnett, Tom Payne, Terry Nielson, Jim Hunt

1. 6:10 PM -Mayor Collett called the CC meeting to order, and led the Pledge of Allegiance. Opal Ward offered the opening prayer.

a. Mayor Collett called for attendance by roll call. Roll call conducted. Councilman Morrison absent. Quorum met.

1.	a.Y/N
John Morrison	Absent
Donald "Bill" Mead	Y
Jon Pennington	Y
Melvin Freckleton	Y
Mayor Collett	Y

b. Mayor Collett called for a motion for the approval or amendments to the agenda. Bill Mead motioned to approve the agenda as presented. Jon Pennington 2nd the motion. Voice vote. Unanimous approval by councilmen present.

2. Current/Old Business:

a. Mayor Collett asked council members to consider the September 14th, 2016 CC Meeting Minutes. Bill Mead motioned the minutes be accepted as presented. Mel Freckleton 2nd the motion. Voice vote conducted. Unanimous approval by council members present.

b. (Agenda items b./c.) Council members reviewed the September 15th through October 12th, 2016 Accounts Payable Reports and October 12th, 2016 Treasurer's Report. After review, Bill Mead motioned the council combine the Accounts Payable Reports and Treasurer's Report, and approve both reports in a single motion. Jon Pennington 2nd the motion. Voice vote conducted. Unanimous approval by all council members present.

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

c. Mayor Collett called for the final reading of the proposed Water and Wastewater User Charge Ordinance No. 2016-004. Public hearing was held on August 10th, 2016.

1. Bill Mead motioned the final reading of proposed Ordinance No. 2016-004 be read by title. Mel Freckleton 2nd the motion. Roll call vote. Unanimous approval by councilmen present. Ordinance No. 2016-004 was read.

2.a.	1.Y/N	2.Y/N
John Morrison	Absent	Absent
Donald "Bill" Mead	Y	Y
Jon Pennington	Y	Y
Melvin Freckleton	Y	Y
Mayor Collett	-	-

2. Jon Pennington motioned the council approve and adopt Water and Wastewater User Charge Ordinance No. 2016-004 as read. Mel Freckleton 2nd the motion. Roll call vote. Unanimous approval by councilman present.

d. Mayor Collett called for consideration of the Water and Wastewater User Rates and Fees Resolution No. 003-2016. Public hearing was held on August 10th, 2016. Jon Pennington motioned the final reading of Water and Wastewater User Rates and Fees Resolution No. 003-2016 be by title. Mel Freckleton 2nd the motion. Roll call vote. Unanimous approval by councilman present. Resolution No. 003-2016 was read.

2.d.	1.Y/N	2.Y/N
John Morrison	Absent	Absent
Donald "Bill" Mead	Y	Y
Jon Pennington	Y	Y
Melvin Freckleton	Y	Y
Mayor Collett	-	-

2. Bill Mead motioned for approval and adoption of Water and Wastewater User Rates and Fees Resolution No. 003-2016. Jon Pennington 2nd the motion. Roll call vote. Unanimous approval by councilman present.

e. Mayor Collett called for discussion on Planning & Zoning (P & Z) and Building Inspector agenda item. The clerk said the city is on the Owyhee County Commissioners 10/17/2016 agenda at 10 am, to request a contract for Owyhee County building inspection services. Mayor Collett and Planning & Zoning Commissioner Nola Boone will attend.

f. Council members acknowledged the completion of the water treatment plant backwash diversion project. The new backwash diversion was successfully tested.

g. Mayor Collett called for the park committee meeting discussion. The clerk reported Doug Thurman has a conflict with meeting on Wednesdays. Council members asked the meeting with the parks committee be tabled to January 2017. No further action.

h. Mayor Collett called for the council members to review the October 12th, 2016 Water & Sewer Aging Report (delinquent accounts). Councilmen Freckleton said he is seeing the same names on the report month after month, and, said the city needs to shut off water if the full arrearage is not paid current. At the close of review of the aging accounts, the clerk

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

was directed to issue water shut off door notices to the listed residents who are 31 to 60 days ,or more, delinquent.

3. New Business:

a. Mayor Collett called for discussion on the public works supervisor's retirement. Robert "Bob" Servis gave written notice regarding his plan to retire, effective March 31st, 2017. City council members reviewed the new hire process and timeline. Council members' agreed the job description needs to add that a CDL is required. It was recommended the new hire live within a range to be able to respond to emergencies within 30 minutes. Council members' agreed the wage range is from \$16 to \$23 per hour, and will be set commensurate to the candidates experience. The interview committee is Mayor Collett, Clerk Payne and, community members, Nola Boone, Danny Martinez and Terry Nielson. The job notice will be posted October 13th, 2016 and close November 8th, 2016. Mayor Collett will bring the committee's new hire recommendation to the December 14th, 2016, council meeting for the city council's consideration.

b. Mayor Collett explained he supports the Grand View Youth Night, to be held on October 31st, 2016. The clerk explained the organizers are asking for donations for the community event. Jon Pennington motioned the city donate \$250 to the American Legion, designated for the 10/31/2016 event. Bill Mead 2nd the motion. Roll call vote. Unanimous approval by all council members present.

3b.	Y/N
John Morrison	<i>Absent</i>
Melvin Freckleton	Y
Donald "Bill" Mead	Y
Jon Pennington	Y

4. Mayor Collett called for the City Clerk's report:

a. The clerk explained the council received notice regarding an Association of Idaho Cities Water User Summit on October 25th, 2016 in Boise. Members were also referred to the Idaho Water User Update, October 2016 issue. After discussion, Bill Mead and Jon Pennington said they would represent the city.

b. Rose Smith, volunteered, and attended the LHTAC September 27th, 2016 workshop on behalf of the city. The workshop was to learn about grant opportunities for roads. Ms. Smith offered to donate the funds the city would pay to reimburse her for her gas to a senior citizen water user who needs help paying their bill. Council members collectively thanked her for her thoughtful gesture. Jon Pennington motioned the city approve redirecting the Ms. Smith's gas reimbursement funds to a senior citizens who could use assistance with their water & sewer bill. Bill Mead 2nd the motion. Roll call vote. Unanimous approval by all council members present.

4.b.	Y/N
John Morrison	<i>Absent</i>
Melvin Freckleton	Y
Donald "Bill" Mead	Y
Jon Pennington	Y

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

- c. The clerk gave notice to the council that she needs time off 10/25 through 10/27/2016 for a medical procedure. The clerk hopes to be back to work on 10/31/2016. Council members agreed, after the procedure, if the clerk needs help preparing the materials for the auditor, it would be appropriate to call in the temporary clerk. Jon Pennington motioned the council approve the closing of city hall from October 25 - 27, 2016. Mel Freckleton 2nd the motion. Roll call vote. Unanimous approval by all council members present.

4.c.	Y/N
John Morrison	<i>Absent</i>
Melvin Freckleton	Y
Donald "Bill" Mead	Y
Jon Pennington	Y

- d. Received AIC request to nominate an AIC board member. If the city doesn't offer a nominee, AIC puts forward the incumbent, Mayor Nancolas, for reelection. Council members did not make a recommendation for nomination. No further action required.

- e. As follow-up to last month's concern about children running in front of vehicles, the clerk reported, Owyhee County Deputy Fuquay said she would conduct traffic safety education with the local school's students.

5. Mayor Collett called for the Public Works Supervisor report. Jim Burnett, city works maintenance assistant reported:

- a. The sewer lift station propane tank is installed, the city is waiting on the electrician to do the electrical, and then the backup generator will be operational.
- b. The \$778 grant will not cover the cost to install the Riverside Park ADA sidewalk, as cement prices have increased since the grant application was written. Bob Servis is checking other vendors for a better price on the cement.

Jim Burnett said it is estimated the sideway may cost another \$350 or so. After discussion Bill Mead motioned the city approve additional funds to "get the job done". Jon Pennington 2nd the motion. Roll call vote. Unanimous approval by all council members present.

5.b..	Y/N
John Morrison	<i>Absent</i>
Melvin Freckleton	Y
Donald "Bill" Mead	Y
Jon Pennington	Y

6. Mayor Collett called for public comments:

- a. Audience member Nola Boone said she would like to see the city sponsor the "Dirty Dash", a marathon event looking for a home to host the event in the future. Councilmen agreed they would like more information to consider the prospect.
- b. Jim Hunt offered his heartfelt appreciation to the council, and larger community, for their respective efforts (*and beautiful spirit*).
- c. Rose Smith asked for anyone interested in squash or pumpkins to stop by her house and help themselves.

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

7. Mayor Collett asked if the CC members wanted to call an executive session, per Idaho Code 74-206 (1). No action.

8. 7:30 PM - Mayor Collett called for a motion to adjourn. Bill Mead motioned to adjourn. Mel Freckleton 2nd the motion. Voice vote conducted. Unanimous approval.

Edwin T. Collett
Mayor

Attested: Tammy Payne, City Clerk