

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

Meeting time: 6 PM

On: December 13 2017

Meeting location: Grand View City Hall, 425 Boise Ave., Grand View Idaho

City Council (CC) Members present: Mayor Collett, Jon Pennington, Me Freckleton, John Morrison, Donald W. "Bill" Mead

City staff present: Jodi Jewett, Jim Burnett, Dan Whitted, Ellis Nanney

Public/guests in attendance: Sandi Burnett, Daniel and Lisa Martinez,

1.

a. 6:00 pm -CC Mayor Edwin Collett presiding, called the CC meeting to order, and led the Pledge of Allegiance. Councilman Morrison offered the opening prayer.

b. Mayor Collett called for attendance by roll call. Roll call conducted. Quorum met.

c. Mayor Collett called for a motion for the approval or amendments to the agenda

- Amendments to agenda:

- 1. New Business

- B. Debbie Martin water bill

- 2. Jim Report

- D. Water Meters

4.b.	y/n
Morrison	y
Pennington	y
Freckleton	y
Mead	y
Collett	y

Councilman Morrison moved for the agenda to be approved with the above listed amendments.
Councilman Mead 2nd the motion. Unanimous approval by all council members.

2. Mayor Collett called for public comments: None

3. Current/Old Business:

a. Council members were asked to consider the Nov. 8th and 30th, 2017 CC Meeting Minutes.

Councilman Mead motioned the minutes for November 8 and 13, 2017 be accepted.
Councilman Pennington 2nd the motion. Roll call vote. Unanimous approval by all council members.

3.a.	Y/N
Morrison	y
Pennington	y
Freckleton	y
Mead	y
Collett	

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b/c. Council members reviewed the November 2017 Accounts Payable Reports and City Council Report.

Jon Pennington questioned the pump purchase for Agril-Lines.

John Morrison said it was supposed to be 13000; it came in at 14833.

3.b/c.	y/n
Morrison	y
Pennington	y
Freckleton	y
Mead	y
Collett	

After review, Councilman Mead motioned the council approve both the November 2017 Accounts Payable Reports and November 2017 City Council Report, as presented, and in a single motion. Councilman Pennington 2nd the motion. Roll call vote. Unanimous approval of the Accounts Payable and Treasurer's reports by all councilmen.

- d. Council members reviewed the November, 2017 Water & Sewer Aging Report (delinquent accounts). After review, the clerk was directed to issue water shut off door notices to the listed residents who have not paid their bill by the 10th of the month. No further action.
- e. Sewer Lagoon update: On update for plan; we have completed the grant process for DEQ and it has been submitted. The grant we will get will cover \$30000 from DEQ. We are working om USDA grant for the rest.

4. New Business:

a. Sewer lines across bridge

- Ellis told Councilman Morrison the clamps have become loose that goes across the river. It's on the ends of both sides.
- This needs to be addressed; Mike stated that it would be in the planning of the facility plan to fix this problem.

Table to next month.

b. Debbie Martin bill

- Debbie's office bill have doubled this month; we noticed a high reading and Jim Burnett went and checked the reading again. He had a discussion with Debbie and her comment was "well my guys will be clean." She contacted city hall and wants her gallons calculated for the last year and have her account credited for the last month average if she is under the yearly consumption.
 1. City Council decided that this would not be able to happen, as we would need to do this for every meter for the year.
 2. The bill is set monthly, not yearly.

No Action taken.

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

5. Clerk Report

- a. USDA Grant
 - Electronic application must be completed before we actually apply
 - We have finished that; now on we are applying for the grant
- b. 2018 Council Meeting Calendar
- c. Collections update
 - We have received \$37.50 the last month from collections.
- d. City Hall closed December 25 and January 1
- e. Employee Policy Handbook
 - This copy is for everyone to read and write any changes they might like to see.
 - We will go through it at next month's meeting.

6. The Mayor Collett called for the Public Works Supervisor report. Jim Burnett reported:

- a. Chlorine Pump
 - Jim bought a transfer pump to transfer from barrel to tank; and for iron. Misunderstanding in price; Jim thought it was one unit, but it was pump and a motor. The chlorine has been off gassing, we do not have a spare chlorine pump. We need to buy another chlorine pump, Oxarc has one that will not let off gassing, or vapor lock. Dan and Jim both agree that it shouldn't do this in the winter. Jim would like to buy this new pump to keep the system from vaporizing locking. Electrical will hook up from the old system to the new. Bid is coming in from Oxarc; not available at this date. A ball park figure would be around \$800. Will be paid for out of plant maintenance. Purchased a chlorine injector; the injector would get clogged and the last time Jim took it apart the screw broke and was corroded. Cost is approximately \$300.
- b. Flow Meter
 - Installing after lift station, Mike wanted on Owyhee county side of bridge. Jim talked to Mike, and they are considering putting into the lagoon area, on the Elmore side, because we own that land. This will keep the flow meter in a safer area.
- c. Pay Raises
 - Cannot be discussed out of executive session. Jim still wants to talk about it, took waste water treatment exam and passed, when I was hired as the city superintended I was supposed to get a pay raise. He was supposed to do tests within 8 months, I did not know at that time I was not going to get a pay raise. He thinks the policy is that the city pays a dollar for each test passed.
- d. Water Meters
 - Jim wants to create a policy that the city installs all meters. When others install their own meters, it effects both sides of the meters. Which we are responsible for our side of the meter. We will look into this issue. Council believes there is a policy on this issue. All meters installed from here forward should be electronic read meters.
 - Simplot meter needs to be moved from pump station to an area pass Thompsons.
- e. Pressure relief valve across the bridge. Jim thinks this is going bad, but has no research on the cost to replace this valve. This is from our system not having maintenance.

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

7. Public Comments:

Mayor Collett called for Public Comments: None

8. Mayor Collett called for a motion for an executive session, (per Idaho code 74-206(1)-(b) to consider the evaluation of an employee's performance ...)

b. Employee

c.

Councilman Morrison motioned for the City Council to enter to executive session (per Idaho code 74-206(1)-(b) to consider the evaluation of an employee's performance ...). Councilman Mead 2nd the motion. Roll call vote. Unanimous approval by all council members.

8.	y/n
Morrison	Y
Pennington	Y
Freckleton	Y
Mead	Y
Collett	Y

Entered in executive session: 6:58 pm

Exited Executive Session: 8:14 pm

Discussion was had on the misunderstanding with the grievance.

Councilman Mead motioned for the City Council to exit executive session. Councilman Freckleton 2nd the motion. Roll call vote. Unanimous approval by all council members.

Action pertaining to executive session:

No action pertaining to executive session.

Employee A will be supplying the city with a letter that the grievance filed was satisfied after discussion.

8:15 PM – Mayor Collett called for a motion to adjourn. Councilman Morrison motioned to adjourn. Councilman Mead 2nd the motion. Unanimous approval by all council members present.

Edwin Collett,
Mayor

Attested: Jodi Jewett, City Clerk