

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

Meeting time: 6 PM
On: September 14, 2016
Meeting location: Grand View City Hall, 425 Boise Ave., Grand View Idaho

City Council (CC) Members present: Mayor Edwin T. Collett, John S. Morrison, Jon Pennington, Melvin "Mel" D. Freckleton, Donald W. "Bill" Mead

City staff present: Tammy Payne, Jim Burnett

Public/guests in attendance: Linda Araujo, Rosanna Smith, Opal Ward, Jazzlin Dowell, Dan & Lisa Martinez, Nola Boone, Caroline Nielson, Sandi Burnett, Tom Payne, Terry Nielson, Gary Grasmuck, Dan & Debbie Thompson

1. 6:00 PM -Mayor Collett called the CC meeting to order, and led the Pledge of Allegiance. Councilman John Morrison offered the opening prayer.

- a. Mayor Collett called for attendance by roll call. Roll call conducted. All councilmen present. Quorum met.

- b. Mayor Collett called for a motion for the approval, or amendments to the agenda. John Morrison motioned to add an agenda item 3.e., to discuss, and respond to, a letter received by the city on September 12th, 2016, from Chris and Gerrie Alsip. Amending the agenda is warranted due to the urgent nature of the claim outlined in the letter, coupled with the letter's receipt being after the five day timeframe prescribed for agenda posting (city council meeting notices), per Idaho Code 74-204(4)(c). Jon Pennington 2nd the motion to amend the agenda. Roll call vote. Unanimous approval by all council members.

1.	a.Y/N	b.Y/N	c.Y/N
John Morrison	Yes	Yes	Yes
Donald "Bill" Mead	Yes	Yes	Yes
Jon Pennington	Yes	Yes	Yes
Melvin Freckleton	Yes	Yes	Yes
Mayor Collett	Yes		

- c. Councilman Morrison motioned the amended agenda be accepted as amended. Bill Mead 2nd the motion. Roll call vote. Unanimous approval by all council members.

2. Current/Old Business:

- a. Mayor Collett asked council members to consider the August 10th, 2016 CC Meeting Minutes. Bill Mead motioned the minutes be accepted as presented. John Morrison 2nd the motion. Voice vote conducted. Unanimous approval by all council members.
- b. (Agenda items b./c.) Council members reviewed the August 11th, 2016 to September 14th, 2016 Accounts Payable Reports and September 14th, 2016 Treasurer's Report. After review, Bill Mead motioned the council combine the Accounts Payable Reports and

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Treasurer's Report, and approve, both reports in a single motion. Jon Pennington 2nd the motion. Voice vote conducted. Unanimous approval by all council members.

- c. Mayor Collett called for the second reading of the proposed Water and Wastewater User Charge Ordinance No. 2016-004. Bill Mead motioned the second reading of proposed Ordinance No. 2016-004 be read by title. Jon Pennington 2nd the motion. Roll call vote. Unanimous approval by full council. Ordinance No. 2016-004 was read.

2.c.	Y/N
John Morrison	Yes
Donald "Bill" Mead	Yes
Jon Pennington	Yes
Melvin Freckleton	Yes
Mayor Collett	-

- d. Mayor Collett called for discussion on Planning & Zoning (P & Z) and Building Inspector agenda item. The mayor recognized P & Z Chair, Dan Thompson, who reminded the council that the P&Z roll is "to help the city council", and that the city council makes all final policy decisions. P&Z member, Nola Boone, stated, "we're (P&Z) just another set of eyes". Mr. Thompson then asked, per the P&Z Commission's recommendation, that the city pursue a contract with Owyhee County for building inspections in the City of Grand View. After council discussion, Jon Pennington motioned the city ask the Owyhee County Commissioners for a contract for Owyhee County building inspection services. Bill Mead 2nd the motion. Roll call vote. Unanimous approval by the full city council.

2.d.	Y/N
John Morrison	Yes
Donald "Bill" Mead	Yes
Jon Pennington	Yes
Melvin Freckleton	Yes
Mayor Collett	-

- e. Council members discussed the water treatment plant backwash diversion project. Mayor Collett read the Gary McDaniel Excavation quote of \$8,250 for the job. The McDaniel quote was the only response to the request for bids. At the close of council discussion Bill Mead motioned to accept and approve the Gary McDaniel \$8,250 bid for the water backwash diversion project work. Jon Pennington 2nd the motion. Roll call vote. Unanimous approval by council.

2.e.	Y/N
John Morrison	Yes
Melvin Freckleton	Yes
Donald "Bill" Mead	Yes
Jon Pennington	Yes

- f. Mayor Collett called for the council members to review the September 14th, 2016 Water & Sewer Aging Report (delinquent accounts). Council members discussed how to deal with rentals with renters who do not pay. The clerk said calls are made to landlords when a delinquency pattern is noted. Councilmen collectively agreed the property owner is ultimately responsible if the tenant leaves a water and sewer debt. At the close of review of the aging accounts, the clerk was directed to issue water shut off door notices to the listed residents who have not paid their bill by the 10th of the month. No further action.

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3. New Business:

- a. Mayor Collett called for the ICRMP Terrorism Insurance Waiver discussion. After discussion, John Morrison motioned the city approve the waiver for signature. Bill Mead 2nd the motion. Roll call vote. Unanimous approval by council.

3a.	Y/N
John Morrison	Yes
Melvin Freckleton	Yes
Donald "Bill" Mead	Yes
Jon Pennington	Yes

- b. Mayor Collett called for a report on the \$778 grant received from the Archie B. Teater Fund for Children with Disabilities via the Idaho Community Foundation. The clerk explained the funds were awarded for installation of sidewalk between the restroom and ADA parking area at the Riverside Park. The city works crew will put the sidewalk in this fall. No further action.
- c. Mayor Collett explained, during the reading of a water meter, a city employee had to out run vicious dogs at 420 Riverside. The employee ended up with injuries that required the employee to get medical attention at the clinic. As prescribed by law an injury report was filed with the State Insurance Fund and Idaho Industrial Commission. After council discussion, the clerk was directed to draft a letter to the resident, the Shaver's, asking them to lock up their dogs on the days the water meters are read. A copy of the letter is to be sent to their landlord Allen Martin. Clerk to draft the letter.
- d. Mayor Collett called for discussion on coverage when the clerk is out for extended periods of time, e.g. jury duty, medical leave, etc.. Council members reviewed a 2015 agreement with Teena Lewis for temporary, on call, office coverage, when the city clerk is off. Members agreed since Ms. Lewis is familiar with the job, and has actually performed the job in the past, it is reasonable to maintain the temporary agreement. The clerk was directed to contact Teena Lewis to schedule a time to bring her current on office procedures.
- e. Mayor Collett called for discussion about the Chris and Gerrie Alsip letter, received by the city on September 12th, 2016, questioning whether the city's sewer lift station is located in the county right-of-way. Mayor Collett reported after his research, and consult with the Owyhee County Assessor's Office and Owyhee County Commissioner Joe Merrick, he found that the property referenced in the Alsip letter belongs to the county. The mayor then asked the council to approve a letter to the Alsip's stating the city's position that the property the sewer lift station sits on belongs to Owyhee County. The clerk read the letter. At the close of discussion, Jon Pennington motioned the letter, stating the city's position that the property belongs to Owyhee County,

3e.	Y/N
John Morrison	Yes
Melvin Freckleton	Yes
Donald "Bill" Mead	Yes
Jon Pennington	Yes

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be sent to Chris and Gerrie Alsip. Bill Mead 2nd the motion. Roll call vote. Unanimous approval by council.

4. Mayor Collett called for the City Clerk's report:

- a. The clerk asked whether the council wants to recognize Columbus Day as a holiday, this year it is October 10th. It requires a change to policy, as city hall will close and city employees will be off. Councilmen discussed

the fact banks, post offices, etc., are closed, limiting the city's ability to conduct business. Jon Pennington asked if there has been many city customers on Columbus day in past years. The clerk reported, in past years, there have been few to no customers. At the close of

4.a.	Y/N
John Morrison	Yes
Melvin Freckleton	Yes
Donald "Bill" Mead	Yes
Jon Pennington	Yes

discussion, Jon Pennington motioned to recognize Columbus Day as a holiday, and close city hall. Bill Mead 2nd the motion. Roll call vote. Unanimous approval by council.

- b. Councilmen were asked for a date to meet with the city's park committee to discuss the city parks. Councilman Mead suggested coordinating the meeting with the October 12th, 2016, regular city council meeting. After considering other dates and options, the council agreed on October 12th. The clerk will contact the parks committee about an October 12th, 2016 meeting.
- c. The clerk noticed the council of a 9/19/2016 appointment which will require city hall to close at 2 p.m.
- d. The clerk explained the Local Technical Highway Association Council office said a community member can attend the 9/27/2016 workshop. Rose Smith has agreed to attend to gather information on the LHRIP grant opportunities. The mayor and council thanked Ms. Smith for being willing to attend on behalf of the city.
- e. The clerk said several people have asked for employment applications. Council members agreed the city will only take applications when a position is open, and a public notice is made that the city is taking applications.

5. Mayor Collett called for the Public Works Supervisor report. Jim Burnett, city works assistant:

- a. Thanked Mayor Collett, John Morrison and Mel Freckleton for their help repairing the broken water main behind the American Legion building, on September 10th, 2016. He also said he appreciated Dan Whitted's help fixing the water line. Councilman Freckleton asked Jim if he had ordered the replacement stock pipe, valves and fittings, used in the water line repair? Jim Burnett reported he had and it is already in stock at the shop.

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- b. Reported the electrician is coordinating the installation and connection of the propane tank to the sewer lift station generator.
 - c. Asked if the council wanted him to go ahead and notify Gary McDaniel Excavating that the city needs to schedule a date to start the water treatment plant backwash diversion project. The council responded, yes, get the project started as soon as possible.
 - d. Councilman discussed that a lawn mower was budgeted for, but recommended the item be tabled until after the discussion with the parks committee. Lawn mower tabled to October.
6. Mayor Collett called for public comments:
- a. Rose Smith shared her concern about children on bikes running stop signs, and her fear a child may get hit by a car. During discussion, Jon Pennington, suggested the public schools resource officer talk to all the students about being safe on streets and roads. The council agreed the clerk will call the school's resource officer with the public safety issue.
 - b. Nola Boone said there is a white side by side recreational vehicle speeding and displaying exhibitionism, creating dangerous situation for vehicles. No council action.
 - c. Linda Araujo said Idaho Power requires dogs to be controlled to insure meter reader's safety, and told the council she appreciated their handling of employee injury issue.
 - d. Dan Thompson stated he is available via phone to answer any question about P&Z, and invited everyone to attend P&Z meetings. Mr. Thompson also stated he feels strongly that every property owner (landlord) needs to satisfy water and sewer obligations owed on their rental property.
7. Mayor Collett asked if the CC members wanted to call an executive session, per Idaho Code 74-206 (1). No action.
8. 7:04 PM - Mayor Collett called for a motion to adjourn. John Morrison motioned to adjourn. Bill Mead 2nd the motion. Voice vote conducted. Unanimous approval.

Edwin T. Collett
Mayor

Attested: Tammy Payne, City Clerk