Council Members in attendance: Opal Ward, John Morrison, Jon Pennington, Tom Payne, Andrea Owens, Terry Nielson

Public in attendance: Mark Owens

City Employees in attendance: Kathy Brown, Dan Whitted

1. 6:00 pm - Mayor Martinez calls CC meeting to order

|  |  |
| --- | --- |
| 1.b | y/n |
| Morrison | Y |
| Pennington | Y |
| Payne | Y |
| Ward | Y |
| Martinez | N |

* 1. Pledge of Allegiance- Councilman Morrison / Opening Prayer

Opal Ward

* 1. Attendance by Roll Call

1. Public Works Report- Dan W. discussed street patching and pothole repair. The council agreed to have Dan and Dan get started as soon as possible to get the street repairs done.
2. Consent Items

\*All matters listed within the Consent Agenda have been distributed to each member of the city council for reading and study, they are considered to be routine, and will be enacted by one motion of the Consent Agenda or placed on the Regular Agenda by request\*

|  |  |
| --- | --- |
| 3. a. b. c. | y/n |
| Morrison | Y |
| Pennington | Y |
| Payne | Y |
| Ward | Y |

* 1. Review/approval of December 2021 City Council Meeting Minutes
  2. Review/approval of December 2021 Accounts Payable Report and City Council Report
  3. Review of Delinquent Water & Sewer Accounts

Councilman Morrison made a motion to approve all consent items at one time, Councilwoman Ward 2nd the motion, rollcall vote, unanimous approval.

1. Swearing in of new City Council members
   1. Kathy Brown swore in both Terry Neilson, and Andrea Owens.
2. Treasurers Report – Kathy Brown
3. Discussion Items
   1. Wastewater Facility Plan Update from Mayor Martinez – Mike Settell is still working on the wastewater facility plan here has been some delays.
   2. Letter of intent- Wastewater and Drinking Water System. Kathy sent letters of intent to the Department of Environmental Quality.
   3. Building Inspector- Craig Whitted introduced himself to the Council, and discussed his qualifications and requirements to be the inspector. He agreed to be the building inspector as long as his schedule allows. The city will be getting Mr. Whitted a contract from Bruce Castleton and once both the City and Mr. Whitted sign the contract the building inspector will be officially able to do inspections.

1. Action Items

|  |  |
| --- | --- |
| 7. a. | y/n |
| Owens | Y |
| Pennington | Y |
| Payne | Y |
| Neilson | Y |

1. City Council Meeting 2022 Schedule – Councilman Payne made a motion to approve the City Council meeting schedule, Councilman Neilson 2nd the motion, rollcall vote unanimously approved.
2. Resolution for increased Building Permit Fees- discussion about increasing the building permit fees- Kathy will see what other cities charge and get back to the council with some estimates before a vote or decision.
3. Pothole repair- Councilwoman Ward made a motion to purchase the material to repair the potholes, the asphalt patch material will be

|  |  |
| --- | --- |
| 7. c. | y/n |
| Owens |  |
| Pennington | Y |
| Payne | Y |
| Neilson |  |
| Ward | Y |
| Morrison | Y |

purchased through Specialty construction supply. Councilman Morrison 2nd the motion, rollcall vote, unanimous approval.

1. Executive Session
   1. 74-206

1. Planning and Zoning

|  |  |
| --- | --- |
| 6. a. | y/n |
| Owens | Abstained |
| Pennington | Y |
| Payne | Y |
| Neilson | Y |

* 1. Building Permit- Mark Owens - 105 Estate Drive

Councilman Payne made a motion to approve the building permit for

Mark Owens 105 Estate Drive, Councilman Neilson 2nd the motion

Rollcall vote, Councilman Neilson, Payne, and Pennington approve the motion.

1. Public Comments \*Please fill out blue comment sheets and keep your comments to under 3 minutes
2. Adjourn