

**CITY OF GRANDVIEW
CITY COUNCIL (CC) MEETING MINUTES**

Meeting time: 6 PM

On: February 10th, 2016

Meeting location: Grand View City Hall, 425 Boise Ave., Grand View Idaho

City Council (CC) Members present: Mayor Franklin Hart, Jon Pennington, Melvin D. Freckleton,
John S. Morrison

Absent: Donald W. "Bill" Mead

City staff present: Bob Servis, Jim Burnett, Tammy Payne

Public/guests in attendance: Linda Araujo, Opal Ward, Caroline Nielson, Tom Payne, Terry Nielson,
Wyatt Frederick

1. 6:01 PM -Mayor Hart called the CC meeting to order, and led the Pledge of Allegiance. Opal Ward offered the opening prayer.
 - a. Mayor Hart called for the attendance by roll call. Roll call conducted. All council members present, except Bill Mead. Quorum met.
 - b. Mayor Hart called for approval or amendments to the agenda. John Morrison motioned the agenda be approved as presented. Jon Pennington 2nd the motion. Roll call vote. Unanimous approval by all council members present.
2. Current/Old Business:
 - a. Mayor Hart called for consideration of the January 13th, 2016 CC meeting minutes. After review, Jon Pennington motioned the minutes be accepted as presented. John Morrison 2nd the motion. Roll call vote. Unanimous approval by all council members present.
 - b. Council members considered the January 2016 accounts payable. After review Jon Pennington motioned the accounts payables be accepted as presented. Mel Freckleton 2nd the motion. Roll call vote. Unanimous approval by all council members present.
 - c. Mayor Hart called for the CC members to review/approve the January 2016 Treasurer's Report. At the close of council review and discussion, Jon Pennington motioned the treasurer's report be accepted as presented. John Morrison 2nd the motion. Roll call vote. Unanimous approval by all council members present.
 - d. Mayor Hart called for discussion on the Resolution 2013-001, Authorizing Bill Payment. After discussion about the process, the council collectively agreed they are satisfied with the accounts payable (bill paying) procedures. No action taken.

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- e. Mayor Hart called for review of the FY 2015 Audit, prepared by Bowen Parker Day, CPAs. The clerk explained the audit reflects the city is in good financial condition, with only one audit exception. The exception has been an exception on the city's annual audits for years. It is regarding not providing for segregation of duties, e.g. one employee does all the journal entries and handling funds. Per the audit review, this is a common exception in small governmental agencies who cannot afford to hire more employees. The clerk-treasurer will be moving \$30,000 into savings. After council discussion John Morrison motioned the FY 2015 Audit be approved as presented. Jon Pennington 2nd the motion. Roll call vote. Motion carried.

	Y/N
Melvin Freckleton	Yes
Donald "Bill" Mead	Absent
John Morrison	Yes
Jon Pennington	Yes
Mayor Hart	-

- f. Council members discussed the 230 Frontage complaint. Mel Freckleton said he drove by the property, and it has been cleaned up. The council agreed the complaint has been satisfied, can be closed and removed from the agenda. No further action.

- g. Mayor Hart called for a discussion on the sewer lift station power back-up. Bob Servis reported Aurora Power doesn't carry a 30kW generator, and the difference between TK and Aurora's generators is that TK's quote is for a soft start model and Aurora is for a hard start model.

Councilman Freckleton stated he called and confirmed the TK quote was for a commercial generator and Aurora's quote was for an inferior model. Mel Freckleton also asked Bob Servis if a gas powered pump was an option. After lengthy discussion, Jon Pennington motioned the council approve the TK Electrical Contracting \$21,110 quote for the purchase and installation of a 30 kW generator at the sewer lift station. Mel Freckleton 2nd the motion. Roll call vote. Motion carried.

	Y/N
Melvin Freckleton	Yes
Donald "Bill" Mead	Absent
John Morrison	Yes
Jon Pennington	Yes
Mayor Hart	-

- h. Mayor Hart called for the reading, and then discussion, of Resolution 001-2016, Adoption of the Record Retention Schedule. The clerk read the resolution in its entirety. John Morrison and Mel Freckleton stated they understood the clerk is responsible for implementing the records retention schedule. Jon Pennington motioned Resolution 001-2016 be accepted and adopted as presented. John Morrison 2nd the motion. Roll call vote. Motion carried.

	Y/N
Melvin Freckleton	Yes
Donald "Bill" Mead	Absent
John Morrison	Yes
Jon Pennington	Yes
Mayor Hart	-

- i. Council members reviewed the February 10th, 2016 AP Aging (water and sewer delinquency) Report. After discussion, council members directed the clerk to post water off door notices on the doors of the customers with delinquent accounts. No further actions.

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3. New Business:

- a. Mayor Hart called for discussion on the septic tank vendors dumping in the sewer lagoon. The clerk explained there has been several issues in recent years with the customers and septic dumps in the lagoon. 1) Recently the city confirmed Mountain Valley Plumbing of Mountain Home has been dumping in the lagoons since 2009, with no notice of what they dumped, nor payment. 2) This past summer a vendor dumped something that killed all the organisms in the lagoon, so the city had to stop dumping and had to treat the lagoon for four months before dumping could resume. 3) Some sewer dump customers are not reporting all their dumps. The clerk also talked about the historical inconsistencies in billing rates and subsequent loss of revenue. It was noted the chemicals and unknown contaminants in port-a-potties and outhouses creates a real risk to the city. Jim Burnett reported, per the recent training he attended, all septic or outside sewage needs to be inspected under a microscope to insure living organisms are present before permitting dumping. Councilman Freckleton asked Jim Burnett if he would be willing to inspect the waste for living organisms. Jim said he would. Bob Servis said he had ongoing problems with Hammer dumping without noticing the city. Members discussed whether or not just tightening the dumping and reporting procedures would remediate the persistent issues. Jon Pennington said, I think losing the revenue "is a small price to pay to protect the cities lagoons". Councilmen Pennington concluded with making the motion that the city not allow any further septic dumps in the city sewer lagoons. John Morrison 2nd the motion. Roll call vote. Unanimous approval by all council members present.

- b. Mayor Hart called for a discussion about the water treatment plant backwash. The council reviewed the handout reporting the city dumps approximately 2.76 million gallons of backwashed water into the city sewer system, which creates capacity issues for the lagoons. The clerk reflected in review with the public works supervisor, it is feasible to either dump the backwash into the canal or potentially sell it to a farmer. Jason Meyers indicated he would be interested in the water, and, per discussion with Randy Hipwell, he thought the irrigation district may be interested in the water. John Morrison agreed the canal company would probably be interested. Mel Freckleton motioned the city proceed with rerouting the backwash water away from the sewer system to an alternate destination. Jon Pennington 2nd the motion. Roll call vote. Unanimous approval by all council members present.

- c. Council members discussed the citizen concern about the pothole and lawn damage at the corner of Main Street and Roosevelt (Hwy 167). Bob Servis said it has been an ongoing problem since the sprinklers and greenbelt were installed, and that he fills the pothole every 4 months or so. Jon Pennington reported the area is still wet. Jon Morrison stated the problems isn't going to go away until the city "gets rid of the water problem". Bob Servis said he will assess the damage again and try to come up with a solution. Jon Pennington suggested the clerk notify the concerned citizen that the city is "working on it". The clerk will notify the concerned citizen. No further action.

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- d. Mayor Hart called for review of the employee expense issue. The clerk stated Jim Burnett attended a January 26th & 27th, 2016 waste water training in Twin Fall. The employee was away from home for two days and bought his own meals, but failed to keep the receipts. Per city policy, receipts are needed for meals to be reimbursed. The clerk asked whether or not the council would reimburse the meals at the policy rate of \$30 per day without the receipts. Proof of attendance was offered as evidence of the employees satisfactorily completing the training. After discussion, John Morrison motioned the council approve a \$60 reimbursement to Jim Burnett for meals during the two day training. Mel Freckleton 2nd the motion. Roll call vote. Unanimous approval by all council members present.

 - e. Mayor Hart called for the council to discuss the request by Wyatt Fredrick to use the city equipment yard as an impound yard. Mayor Hart acknowledged Mr. Fredrick. Mr. Fredrick asked to use the city yard temporarily until he can construct his own impound yard. The clerk reported the city insurer, ICRMP, said if the city wants to enter into a agreement, the city must not have access to the impounded vehicles. Accommodating the request would require the fencing off of a section of the yard with a separate entrance for the impounded vehicles, that could only be accessed by Mr. Fredrick. Council members discussed the current layout of the yard and the pros and cons if the city accommodated an impound yard. Jon Pennington indicated concern about the liability risk to the city, and Mel Freckleton said he just couldn't see how the city could do it. Mr. Fredrick said he understood. No further action taken.
4. Mayor Hart called for the City Clerk report. The clerk:
- a. Council members were reminded about the Geothermal Study meeting scheduled for February 16th, 2016 at 6 PM. Councilman Pennington said he may have a conflict and would let the clerk know whether or not he is able to attend. After discussion the clerk will confirm with Councilmen Pennington and Mead as to their availability, and may cancel the meeting if quorum will not be met.
 - b. Reported the Idaho Transportation Department (ITD) is tentatively scheduled, on April 15th, 2016, to begin a 126 day project repairing the Grand View bridge. One lane traffic will be managed by traffic lights at each end of the bridge. Mel Freckleton asked if the ITD project will have any impact on the sewer budget. The clerk reported, per discussions with Dave Dapps, ITD Inspector, "no" the sewer lines will not be impacted. ITD committed to provide more information as it comes available.
5. Reported the results from the refugee survey question posed to Grand View water & sewer customers. The survey was distributed to water & sewer customers in with their bill. 89.5% of the respondents do not want Idaho to accept Syrian or Iraqi refugees, and 90% of the respondents would not want Idaho to accept Syrian or Iraqi refugees even if it means losing revenue from the federal government. Council members had a heartfelt discussion about whether or not to draft a letter reflecting the survey results. Audience member Tom Payne asked Mayor Hart to speak. Mr.

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Payne stated, if the community took the time to respond then the information needs to be shared. At the close of discussion, John Morrison motion the city draft a letter to our congressional representatives and the governor stating the city of Grand View does not want the state to accept Syrian or Iraqi refugees. Mel Freckleton 2nd the motion. Roll call vote. 2 yes, 1 no. Motion carried.

4.c.	Y/N
Melvin Freckleton	Yes
Donald "Bill" Mead	Absent
John Morrison	Yes
Jon Pennington	No
Mayor Hart	-

- d. Staff members are starting to schedule vacation times. Bob Servis - May 28th, Jim Burnett - April 6th-8th, and Tammy Payne will be taking time around the 1st of May. Council members indicated they were fine with the vacation schedules. No further action.
6. Mayor Hart called for the Public Works Supervisor report. Bob Servis reported:
- a. The city circulated and posted notices for contractors to bid on the installation of water line project, extending water line down River Road to 25798 River Road.
 - b. The Walker mower motor needs to be replaced, at a quoted price of \$2309 for the motor and about \$600 for the labor. Bob Servis said a commercial mower will start about \$12,000. Bob said the mower is a 1992, was donated by Idaho Power several years ago, and has a broken compression ring. Councilman Morrison suggested looking at the cost of a new mower. Audience member Opal Ward suggested approaching Doug Thurman, Idaho Power and the Grand View Lions Club, who, in the past, said they would help with park maintenance expenses. The clerk will contact Mr. Thurman. Council members asked that the agenda item be tabled to the March 2016 meeting. No further action.
7. Mayor Hart called for public comments.
- a. Opal Ward reported the Gateway Power Line issue is moving along and federal representatives are not being forthcoming with all information. Ms. Ward asked the council to host a informational town hall on the issue, when more information becomes available. No action taken.
 - b. Linda Araujo reported Saint Henry's Catholic Church is in disrepair, so the community is holding a fund raisers, starting with a dinner and dance on February 13th, 2016 at the Legion Hall. It was suggested the church explore the Idaho Historical Society grant funds. No further action.

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- c. Bob Servis reported the electrical inspector was in town and said the solar project above Simplot's in Elmore County will be starting up next week.
- 8. Mayor Hart asked if the CC members wanted to call an executive session, per Idaho Code 74-206 (1). No action.
- 9. 7:58 PM - Mayor Hart called for a motion to adjourn. Jon Pennington motioned to adjourn. Mel Freckleton 2nd the motion. Unanimous approval by all council members present.

Mayor Franklin D. Hart

Attested: Tammy Payne, City Clerk