

**CITY OF GRANDVIEW  
CITY COUNCIL (CC) SPECIAL MEETING MINUTES**

Meeting time: 6 PM

On: November 8 2017

Meeting location: Grand View City Hall, 425 Boise Ave., Grand View Idaho

City Council (CC) Members present: Mayor Collett, Jon Pennington, Me Freckleton, John Morrison, Donald W. "Bill" Mead

City staff present: Jodi Jewett, Jim Burnett, Dan Whitted

Public/guests in attendance: Sandi Burnett

1.

a. 6:00 pm -CC Mayor Edwin Collett presiding, called the CC meeting to order, and led the Pledge of Allegiance. Pastor Ivan offered the opening prayer.

4.b.	y/n
Morrison	y
Pennington	y
Freckleton	y
Mead	y
Collett	y

b. Mayor Collett called for attendance by roll call. Roll call conducted. Quorum met.

c. Mayor Collett called for a motion for the approval or amendments to the agenda.

Councilman Jon Pennington moved to for the agenda to be approved. Councilman Bill Mead 2nd the motion. Unanimous approval by all council members.

2. Mayor Collett called for public comments:

3. Current/Old Business:

a. Council members were asked to consider the October 11 & 13, 2017 CC Meeting Minutes.

3.a.	Y/N
Morrison	y
Pennington	y
Freckleton	y
Mead	y
Collett	y

Councilman Bill Mead motioned the minutes for October 11& 13, 2017 be accepted. Councilman John Morrison 2nd the motion. Roll call vote. Unanimous approval by all council members.

b/c. Council members reviewed the October 2017 Accounts Payable Reports and City Council Report Report.

3.b/c.	y/n
Morrison	y
Pennington	y
Freckleton	y
Mead	y
Collett	y

After review, Councilman Bill Mead motioned the council approve both the October 2017 Accounts Payable Reports and October 2017 City Council Report, as presented, and in a single motion. Councilman Jon Pennington 2nd the motion. Roll call vote. Unanimous approval of the Accounts Payable and Treasurer's reports by all councilmen.

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- d. Council members reviewed the October, 2017 Water & Sewer Aging Report (delinquent accounts). After review, the clerk was directed to issue water shut off door notices to the listed residents who have not paid their bill by the 10th of the month. No further action.
- a. Discussion was had on charging \$100 for rental house deposits due to the city being left with unpaid bills from rentals.
  - b. Door Knockers will go out to those with overdue bills.

4. New Business:

a. Approve purchase of a flow meter

- Recommended from Mike Settler
- This will also need a heat cover that cost about \$400.
- It was asked if it could be rented; same cost to rent and will be paid by grant money.
- Will be on the south side of river
- Agri-lines or TK will be able to do the wiring for us.
- Will purchase with money from the LGIP and will replace money from LGIP when grant money comes available.

4.a	y/n
Morrison	y
Pennington	y
Freckleton	y
Mead	y
Collett	y

Councilman John Morrison motioned the approval purchase of a flow meter. Councilman Bill Mead 2nd the motion. Roll call vote. Unanimous approval by all council members.

b. Approve Audit Bid from Jared Zwygert

- Our last auditors, Parker, Bowen, Day are retiring and recommended them
- Will keep the same cost as what we were paying last auditor

Councilman Jon Pennington motioned for the approval Audit Bid from Jared Zwygert. Councilman John Morrison 2nd the motion. Roll call vote. Unanimous approval by all council members.

4.b	y/n
Morrison	y
Pennington	y
Freckleton	y
Mead	y
Collett	y

c. USDA Agreement

- This is for the USDA grant process to match the grant already obtained through the DEQ for the facility plan.

Councilman John Pennington motioned for the approval of the USDA agreement. Councilman 2<sup>nd</sup> Mel Freckleton the motion. Roll call vote. Unanimous approval by all council members.

4.c	y/n
Morrison	y
Pennington	y
Freckleton	y
Mead	y
Collett	y

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d. Backhoe use for Eagle Scout Project

- There is an Eagle Scout that Doug Thurman is working with. He is doing his project at the Library, it will consist of a handicap parking that will be concreted. However, they are in need of a backhoe.
- This would be a donation of the city backhoe.
- November 17<sup>th</sup> is the project date; Jim or Ellis will run the backhoe.

4.d	y/n
Morrison	Y
Pennington	Y
Freckleton	Y
Mead	A
Collett	Y

Councilman Jon Pennington motioned for the approval of the backhoe use for the mean of the Eagle Scout project. Councilman Bill Mead 2nd the motion. Roll call vote. Unanimous approval by all council members.

5. Clerk Report

a. Asyst Update

- We are live; which means we are working only through asyst.
- Learning curve, but figuring it out as we go.

b. Thanksgiving/Veterans Day

- We will be closed Thursday for Thanksgiving.
- Veterans Day is on Saturday; therefore, City Hall is closed Thursday and Public Works is off Friday.
- Public operators are in Sewer training this week.

6. The Council President called for the Public Works Supervisor report. Jim Burnett reported:

- a. Road Work Attire; vests must be worn when working in the streets
- b. Fixed three water leaks this month.
- c. Replaced two broken meters this month.
- d. Jim has passed the wastewater treatment test.
- e. Bathrooms are winterized and locked up for the winter.
- f. All the city vehicles have been winterized.
- g. White pickup;
  - Towed to Cory's Auto in Mtn Home.
  - Cory thinks it is an electrical issue.
- h. New pickup at Alan Merricks
  - Alan putting a flatbed on it
  - The pickup in running great
  - Need to find a sand spreader and blade for it.
- i. Truck Sander; good or no?
  - Truck mount
  - Chain is broke
  - Jim needs to get cost to fix the sander or have chain made for it.
- j. John Morrison brought up a complaint of using work pickup for personal; this is not allowed.

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7. Public Comments:

Mayor Collett called for Public Comments: None

8. Mayor Collett called for a motion for an executive session, (per Idaho code 74-206(1)-(b) to consider the evaluation of an employee’s performance ...)

b. Employee Performance

Councilman John Morrison motioned for the City Council to enter to executive session (per Idaho code 74-206(1)-(b) to consider the evaluation of an employee’s performance ...). Councilman Bill Mead 2nd the motion. Roll call vote. Unanimous approval by all council members.

8.	y/n
Morrison	Y
Pennington	Y
Freckleton	Y
Mead	Y
Collett	Y

Entered in executive session: 7:05 pm  
Exited Executive Session: 7:27 pm

Councilman Bill Mead motioned for the City Council to exit executive session. Councilman Jon Pennington 2nd the motion. Roll call vote. Unanimous approval by all council members.

Action pertaining to executive session:

Councilman John Morrison motioned for the City Council to take action on the discussion of executive session by Mayor Ed Collett. Councilman Bill Mead 2nd the motion. Roll call vote. Unanimous approval by all council members.

7:27 PM – Mayor Collett called for a motion to adjourn. Councilman Bill Mead motioned to adjourn. Councilman Mel Freckleton 2nd the motion. Unanimous approval by all council members present.

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Edwin Collett,  
Mayor

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Attested: Jodi Jewett, City Clerk